

Unit	Lesson	Lesson Objectives
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Owning Your Academic Success**Getting Motivated**

- Analyze how motivation affects learning.
- Identify types of motivation.

Setting Goals

- Compare and contrast types of academic goals.
- Identify SMART goals.
- Identify the relationship between academic goals and motivation.

Understanding Your Study Habits

- Analyze study habits.
- Describe the steps for creating a personal study routine.
- Identify characteristics of a distraction-free study environment.

Managing Your Time

- Evaluate the usefulness of scheduling tools.
- Identify efficient time-management techniques.
- Prioritize events in a schedule.

Practicing Healthy Study Habits

- Identify strategies for practicing healthy study habits.
- Recognize methods for managing stress and time.

Getting Help

- Analyze different types of help.
- Describe the general steps for solving a problem.
- Identify strategies for solving problems.

Learning Online**Learning in the Digital Age**

- Compare technology trends as they apply to learning and career readiness.
- Describe the effects of technology on learning.
- Evaluate how changes in technology impact various areas of study.

Being a Digital Leader

- Explain the role of ethics in digital environments.
- Identify characteristics of digital leadership.
- Write about the effects of culture on global communication.

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		Practicing Netiquette <ul style="list-style-type: none">Analyze how online collaboration enhances learning.Explain how to communicate effectively in digital environments.Identify examples of appropriate online behavior.
		Understanding Cyberbullying <ul style="list-style-type: none">Analyze effective ways to deal with online harassment.Evaluate the negative impact of inappropriate technology use.Identify the characteristics of cyberbullying.
		Staying Safe Online <ul style="list-style-type: none">Explain how to use information and technology safely and responsibly.Identify personal security guidelines.
		Evaluating Information <ul style="list-style-type: none">Analyze the significance of plagiarism and its consequences.Identify copyright principles.Select credible online sources.
		Understanding Software and Hardware <ul style="list-style-type: none">Compare and contrast various technology tools.Define current technology terminology.Identify different types of hardware and software.
		Troubleshooting Technology Issues <ul style="list-style-type: none">Analyze troubleshooting strategies.Explain how to use support resources.
		Reading and Note Taking
		Prereading and Postreading <ul style="list-style-type: none">Evaluate a variety of reading strategies.Identify prereading and postreading strategies for comprehension.
		Reading for Comprehension <ul style="list-style-type: none">Identify strategies that influence reading comprehension.Recognize the importance of comprehension.
		Using Context Clues <ul style="list-style-type: none">Analyze the benefit of using context clues.Explain the purpose of using context clues.Identify context clues in reading material.

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		<p>Improving Your Reading Fluency</p> <ul style="list-style-type: none"> Analyze methods for improving reading fluency. Describe the elements of reading fluency. <p>Exploring Online Reading Tools</p> <ul style="list-style-type: none"> Describe when and how to use online reading tools effectively. Identify types of online reading tools. <p>Developing Note-Taking Skills</p> <ul style="list-style-type: none"> Analyze the information to include when taking notes. Compare and contrast different methods for taking notes. Describe the benefits of taking notes. Identify the characteristics of effective and ineffective notes. <p>Applying Your Note-Taking Skills</p> <ul style="list-style-type: none"> Analyze note-taking methods for various subject areas. Assess how to effectively use note-taking tools. Compare note-taking methods for various academic mediums. <p>Exploring Online Notes</p> <ul style="list-style-type: none"> Analyze the features of e-Notes. Compare the types of online note-taking tools. Identify the benefits of online note-taking tools.
		<p>Researching Online</p> <p>Working with Online Text Sources</p> <ul style="list-style-type: none"> Analyze types of online text sources and how they can be used. Describe how to use online text sources responsibly. Identify websites that contain online text sources. <p>Working with Online Media Sources</p> <ul style="list-style-type: none"> Analyze the ways online media sources can be used. Examine how to navigate various online media sources. <p>Developing a Research Plan</p> <ul style="list-style-type: none"> Analyze the steps for developing a research plan. Identify the components of a research plan. <p>Conducting an Online Search</p> <ul style="list-style-type: none"> Assess the relevance of sources. Describe how online searches are performed. Differentiate between primary, secondary, and tertiary sources.

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Citing Sources

- Analyze options for listing sources.
- Describe plagiarism and its consequences.
- Identify how to use sources.
- Recognize how to create citations for various sources.

Writing and Presenting**Managing Projects Effectively**

- Analyze how to manage projects effectively in groups.
- Identify effective time-management techniques.
- Recognize good project management practices and common pitfalls.

Preparing to Write

- Describe the prewriting process.
- Identify the components of a strong thesis statement.
- Recognize the importance of considering the audience of a paper.

Writing an Academic Paper

- Analyze how to write with an academic voice.
- Describe the six traits of academic writing.
- Recognize the structure of traditional academic papers.

Writing Strong Paragraphs

- Identify how to organize ideas to create a strong paragraph.
- Recognize the characteristics of a topic sentence.

Using Organizational Aids

- Analyze information in an organizational aid.
- Explain when and how to use different organizational aids.
- Identify text structures for writing a paper.

Using Visual Aids

- Evaluate how to select visual aids when preparing text for your projects.
- Identify how visual aids in text are used to communicate ideas and information.

Planning Effective Presentations

- Analyze effective presentation designs.
- Choose the best multimedia, visual aide, or graphic organizer, for a given purpose.
- Identify key components of planning presentations.

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Delivering Effective Presentations

- Analyze techniques for delivering an effective presentation.
- Examine how a presentation is organized.
- Identify effective presentation skills.

Incorporating Data Sources

- Analyze how to search for data in spreadsheets and databases.
- Identify forms of data and types of data sources.
- Recognize how data can be used.

Participating in Discussion Groups

- Describe the characteristics of a functional group.
- Explain benefits and challenges of online discussions.
- Identify the benefits of group discussion and peer collaboration.

Studying and Test Taking**Taking Tests**

- Describe best practices that promote test-taking success.
- Evaluate test questions to respond to them effectively.
- Identify effective time-management and study strategies.

Studying for Tests

- Analyze study techniques in order to select those best suited to the content to be learned.
- Explain the characteristics of effective study environments.

Studying with Others

- Analyze the practices of effective study groups.
- Evaluate how to have successful study sessions.
- Identify benefits of studying with others.

Getting the Best Score

- Analyze effective ways to prepare for a test.
- Describe how to overcome test anxiety.
- Explain why staying positive is important for getting a good test score.

Reviewing Test Results

- Analyze the importance of self-reflection.
- Identify the relationship between grades, course grades, and GPAs.
- Recognize the importance of grades and different types of grades.