

Introduction to Careers in Education and Training

Course Overview and Syllabus

Grade level: 9–12

Prerequisite Courses: None

Credits: 0.5

Course Description

Introduction to Careers in Education and Training is a semester-long course that introduces students to the field of education and training, and the opportunities available for early-childhood through adult and continuing education. Students gain an understanding of the career options available in teaching, administrative work, and support services. They also explore the education and background experience needed to succeed in these careers. Students learn about the evolution of the modern educational system in the United States, and the policies and laws that govern educational institutions. They also discover the similarities and differences between the ethical and legal obligations of working with adults versus working with children.

Course Objectives

Throughout the course, you will meet the following goals:

- Learn the history of the U.S. educational system, how it has evolved, and the social, political, and economic role it plays in society
- Discuss how skills in communication, conflict resolution, and leadership can impact career success
- Explore different theories of learning and the fundamentals of educational psychology
- Investigate how group interactions can enhance the learning process
- Explore educational research, policy development, and human resources careers
- Examine the ethical and legal rights that govern training and education and the federal laws applicable to educational institution
- Discuss career opportunities in social work, career counseling, and higher education
- Discover careers in the health and safety field

Student Expectations

This course requires the same level of commitment from you as a traditional classroom course. Throughout the course, you are expected to spend approximately 5–7 hours per week online on:

- Interactive lessons that include a mixture of videos, readings, and tasks
- Assignments in which you apply and extend learning in each lesson
- Assessments, including quizzes, tests, and cumulative exams

Communication

Your teacher will communicate with you regularly through discussions, email, chat, and system announcements. You will also communicate with classmates, either via online tools or face to face, as you collaborate on projects, ask and answer questions in your peer group, and develop your speaking and listening skills.

Grading Policy

You will be graded on the work you do online and the work you submit electronically to your teacher. The weighting for each category of graded activity is listed below.

Grading Category	Weight
Lesson Quizzes	20%
Unit Tests	20%
Cumulative Exams	20%
Assignments	10%
Projects	30%
Additional	0%

Scope and Sequence

When you log into Edgenuity, you can view the entire course map—an interactive scope and sequence of all topics you will study. The units of study are summarized below:

- Unit 1:** Education and Training: Historical Perspectives, Introduction and Critical Skills
- Unit 2:** Learning Styles and Collaborative Learning
- Unit 3:** Educational Policy and Human Resource Development
- Unit 4:** Ethical and Legal Policies of Careers in Education and Training
- Unit 5:** Health and Safety in Education and Training